

# **ARTINGTON PARISH COUNCIL “APC”**

MINUTES OF THE PARISH COUNCIL MEETING  
HELD ON 14<sup>th</sup> JULY 2009 AT ST FRANCIS CHURCH, LITTLETON

## **Councillors Present:**

Mr R Musson (Chairman) (*)	Mrs C Longstaff (a)
Mr G Smith (Vice Chairman) (*)	Mr R Collingwood (*)
Mr M More Molyneux (a)	
Dr A Docherty (*)	

(\*) denotes present (a) absent with apology

**In attendance:** Fiona Fox, Clerk; also for relevant parts of the meeting Surrey County Councillor “SCC” & Guildford Borough Councillor “GBC” (Pilgrim Ward) Cllr Tony Rooth, PC Nick Sharpe, PCSO Lloyd Voller, Surrey Police.

### **1) Apologies were received from:**

GBC Cllr Neil Ward

### **2) Disclosure of interest:**

None

### **3) Minutes:**

The minutes of the Parish Council meeting held on 12<sup>th</sup> May 2009 were signed as an accurate record.

### **4) Police Matters:**

PC Nick Sharpe introduced PCSO Lloyd Voller who is the new support officer for Artington and surrounding areas. Based from Ripley PCSO Voller's role will be focussed on community relations and building links between the community and Surrey police. PC Sharpe reported that the recent police panel held at Loseley was attended by 24 people. This was a good number as the local average is 3 parishioners per village. The concerns raised in order of priority were: speeding, poaching, 'rat runners', burglary and fly tipping and PC Sharpe reassured the Council that the police would be addressing these matters. Other current areas of concern are bogus callers, the targeting of properties currently under renovation and shed security. There had been incidents of anti-social behaviour at St Catherine's Hill and this continued to be a current police issue and a disturbance at the Law College ball. A recent road traffic incident had resulted in the car being seized as the driver had no driving licence. PC Sharpe asked whether the police presence at some future APC meetings could be given a higher profile so that parishioners could come to raise concerns. It was resolved that for the APC November meeting the police presence would be emphasised. The Littleton 'rat run' exercise was also discussed and it was agreed that it would take place in the autumn. Cllr Smith to liaise with PC Sharpe. **Action:GS/NS**

### **5) To receive reports from Borough and County Councillors present:**

Cllr Rooth reported that the modification to the rumble stripes on the Artington/Compton boarder was proving more difficult than originally thought and the problem was still ongoing. Matters relating to a site along the B3000 were still ongoing and Cllr Rooth agreed to provide an update, if available, before the next APC meeting. A hedge along a stretch of the Portsmouth Road which had significantly encroached upon the pavement was discussed and Cllr Rooth had raised the issue with Dennis Wheeler, Head of Countryside. It was unclear who was responsible for the maintenance of the hedge, however, sections of the pavement were now impassable. It was agreed that Cllr Longstaff would pursue this matter with GBC and SCC and would keep Cllr Rooth informed of progress. **Action:Clerk/CL/TR**

### **6) Artington Parish Council's 12 months plan:**

Cllr Bennett reported that he had received a number of suggestions from Councillors since the last meeting and that decisions would have to be made on which projects were viable. It was agreed that at the next APC meeting ideas would be prioritised and deadlines would be agreed. **Action:C/fwd**

**7) Report on Loseley related activities:**

A written report was received from Cllr More Molyneux as follows: The Stakescorner Road ditch will be cleared in the autumn. A brief road closure will be required and permission is being sought from SCC. Repairs to the Bargate stone wall on the Portsmouth Road is being investigated. The Great Gardening Show will be taking place shortly. Access will only be through South Lodge off the B3000 as the show will be sited just below Forge Field and not in front of the House. The electrical cabling work is now complete. **Action:MMM**

**8) Planning Matters:**

**a) New Planning Applications:**

09/P/00762 Unit 3, Quadrum Park, Old Portsmouth Road, Artington, Guildford, Surrey, GU3. Single storey rear extension for storage purpose. Target date for decision 22.07.09. APC registered no objection to this application, however, a letter had been sent to GBC regarding wider planning issues at Quadrum Park. This letter is available for public view on line at the GBC planning portal.

09/P/00928 Loseley House, Loseley Park. Listed Building Consent for the replacement of slate tiles with plain clay tiles on the west facing roof slope of the Loseley shop. Target date for decision 10.08.09. Cllr More Molyneux in his written report submitted: the reason that we are looking at tiles is that when we come to re-roof the main House we are looking at the possibility of doing it in Horsham slab. This is probably what the House would have been clad in originally, and would have a much softer effect than the slate which was probably put in sometime during the Victorian era. Only one side of the shop will be seen from the front of the House with tiles on it. This will tend to blend in more easily with what we finally decide for the main roof. The Council raised no objections.

**9) Parish Facilities:**

- a) Thanks was expressed to Cllrs Smith and Collingwood for installing the new notice board on Sandy Lane. With the Clerk leaving it was agreed that notices would be placed on the board as follows: Cllr Smith – Littleton, Cllr Docherty – Sandy Lane; Cllr Bennett – The Ridges. **Action:GS, AD, RB.**
- b) A discussion took place regarding the repair of a bus shelter on the Portsmouth Road and it was agreed that Cllr Longstaff and the Clerk would liaise over quotes for repairs. Shackleford PC had had undertaken similar repairs and advice could be sought from their Chairman. **Action: CL, Clerk.**

**10) Highways, Rights of Way:**

Cllr Smith reported that speed watch training had taken place and was on-going. APC will assist St Catherine's with their speed watch sites and the arrangement would be reciprocal. Site suggested to Cllr Smith were B3000, Sandy Lane, B3100 at points both north and southbound. Cllr Smith agreed to forward these suggestions to the speed watch committee. **Action:GS**

**11) Financial Matters:**

- a) Payment was agreed and cheque signed for Jason Kaye for maintenance of The Amenity Triangle; cheques were re-issued to Surrey Hills and Malcolm Airey. Both the original cheques had been not been presented and it was agreed that the Clerk should cancel them. **Action: Clerk**
- b) The Clerk reported that the internal audit had been successful. The internal auditor had noted that the cheques to Surrey Hills and Malcolm Airey should be re-issued, which had now been done, and that a review of the value of APC assets should take place before the

next audit. The Annual Return had been submitted to the auditors. The completion notice was expected shortly.

**Action: Clerk**

- c) No further progress was reported on the potential joint funding of Parish projects with local businesses. In light of this and following a discussion on budget constraints it was resolved that with regret the arrangement with Jason Kaye, who currently maintains The Amenity Triangle, would have to be cancelled. The Council wished to express their thanks to Jason for maintaining the Amenity Triangle so well and to make clear the decision was no reflection on his work.

**Action: Clerk**

- d) It was agreed that the Clerk would approach an insurance broker to investigate alternative options and that the results would be distributed to Councillors for ratification at the September meeting.

**Action: Clerk**

**12) St Catherine's Village Association (SCVA)**

A written report was received from Cllr Longstaff. SCVA had asked whether their quarterly newsletters and event notices could be placed on the APC Sandy Lane notice board. This was agreed. More speed watch volunteers were required to cover the St Catherine's and Sandy Lane sites. Cllr Musson agreed to be trained and Cllr Smith agreed to forward his name. SCVA highlighted the fact that recently there had been considerable anti-social behaviour at St Catherine's Hill and that the authorities were aware of the problem.

**13) APC Standing Orders and Risk Assessment**

The Clerk agreed to distribute APC's Standing Orders and Risk Assessment documents for ratification by Council at the September meeting.

**Action: Clerk**

**14) Clerk Vacancy**

APC to pursue options.

**Action: All**

The Chairman expressed thanks to the Clerk Fiona Fox and wished her well for the future.

**Dates of next meetings all at 7.00 pm at St Francis Church, Littleton: 8<sup>th</sup> September, 10<sup>th</sup> November.**